

## Record of operational decision

<b>Decision title:</b>	To approve the expenditure of up to the value of £205,550 for Distribution Boards works at various Primary Schools in Herefordshire.
<b>Date of decision:</b>	7 February 2022
<b>Decision maker:</b>	Service Director Education, Skills and Learning
<b>Authority for delegated decision:</b>	<p>The authority for the specified officer to take this decision as set out in the cabinet report, Local Authority School Buildings Maintenance Works, approved 17 December 2020.</p> <p>The school maintenance schemes as set out in appendix A be approved for implementation in 2021/22 and 2022/23;</p> <p>The Assistant Director Education Development and Skills be authorised to take all operational decisions necessary to implement the approved schemes, and any other urgent contingency schemes required, within the approved budget of £2.940m for maintenance;</p> <p>The Assistant Director Education Development and Skills be authorised to take all operational decisions necessary to vary the approved schemes should the amount of funding received from the Department for Education differ from that used to determine the proposed schemes.</p> <p><a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7416">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7416</a></p>
<b>Ward:</b>	Red Hill, Hagley, Birch, Golden Valley North, Kington, Ledbury West, Kings Acre
<b>Consultation:</b>	<p>Cabinet debated and approved on the 2021-2023 Local Authority School Buildings Maintenance Works, approved 17 December 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of Head Teachers and Council Officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme with one comment received – The true Independents are supportive of the proposals subject to all works being closely monitored so that value for money is obtained and projects are delivered on time.</p>
<b>Decision made:</b>	<p>To award the following contracts to carry out the Distribution Board works.</p> <p>Award CM Ward for Batch 1; The Aconbury Centre, Withington Primary, Much Birch Primary.</p> <p>To authorise the expenditure of up to £28,780, of which includes a contingency of up to £2,619.</p>

	<p>Award CF Roberts for Batch 2, 3 &amp; 4;  2 - Garway Primary, Clifford Primary, Kington Primary.  3 - Ledbury Primary  4 - Trinity Primary.  To authorise the expenditure of up to £156,400, of which includes a contingency of up to £14,220.</p> <p>To authorise the expenditure of up to £20,370 for external and internal professional fees.</p> <p>Responsibility for monitoring the project to be carried out by the Capital Project Manager within the spend budget.</p>
<b>Reasons for decision:</b>	<p>The distribution boards need replacing at a number of schools and these works were added to the current Schools Capital Maintenance Programme.</p> <p>To complete the works required at a number of schools to make the building fit for purpose and to address the school's Capital Maintenance request.</p> <p>To ensure all Council buildings are fit for purpose and maintained to the standards as set out in the condition survey to address suitability, sustainability and affordability.</p>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>There is a risk that once on site, further work is identified once the Distribution Board works commence that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the roofing works commence. Should this contingency be insufficient then a further officer decision will be required.</p> <p>If the Distribution Boards works are not carried out there is risk that the school will experience further issues and the health and safety risk remains.</p>
<b>Details of any alternative options considered and rejected:</b>	<p>To decide not to progress to deliver these works at this time. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the buildings remains.</p>
<b>Details of any declarations of interest made:</b>	<p>None</p>

Signed

Ceri Morgan  
Service Director Education, Skills and Learning

Date: 7 February 2022